

## POTTSBORO AREA PUBLIC LIBRARY

### BOARD OF TRUSTEES

Meeting Minutes

January 18, 2023

**Call to Order**-The meeting was called to order by President Casie Lovelace at 4:07 pm. Trustees present constituted a quorum.

**Attendance**-Casie Lovelace, Lyn Jostes, Chris Finley, Jamie Stringfield, Tiffany Lappin, Betty Roether, Niloufer Mistry(Facetime). Absent Trustees were Wanda Poe, Leslie Hardenburg and Kelly Ashmore. Guests were FOL President Lisa Hitchcock and Library Director Dianne Connery.

#### **Old Business-**

- Minutes from October 14, 2022 meeting were approved with attendance changes noting Chris Finley as absent. Motion to approve with changes was made by Lyn Jostes with a second by Chris Finley. Motion passed unanimously.

**New Business-** Director Dianne Connery provided library program/activity updates.

- There are 50 patrons on the waiting list for tech classes and free tablets funded by the AARP grant.
- Tori is conducting both adult and student classics book clubs.
- Instituting a Library Focus of the Month, ex. January focus is Health; Feb. relationships; March women.
- Library of Things is being updated on the website with photos of all items on loan.
- Broadband Coalition, collaboration with United Way, had the first meeting, need suggestions for additional participants for next meeting which is Jan. 31. Need plan to get funding.
- Data for Good grant will provide summer employment for individuals at \$12.50 per hour. Employees will collect data concerning city water and sewer consumption. Workforce Texoma will conduct interviews and provide training.
- Maintenance of Effort clarified as procedure for collecting library data throughout the year to file our annual report and remain accredited.
- FOL President Lisa Hitchcock reported that the 9 member board will be engaged in posting their accounting online, fundraising events and an appeal letter.
- Publicity for Digital Navigator begins in March. Will include billboards and local TV spots.

#### **Old Business-**

- Discussion of need to have a simpler format for presenting financials. Possible changes to be studied and presented at a future meeting(s). The item was tabled for further work. The motion was made to table with a second by Chris Finley. Motion passed.
- Due to time constraints, it was suggested Strategic Planning be tabled for a future meeting. Jamie Stringfield made the motion with a second by Lyn Jostes. Motion passed.

Motion to adjourn called by President Casie Lovelace at 5:28 pm

Respectfully submitted,

Betty Roether, Secretary